

**SAN ANTONIO UNIFORMED SERVICES HEALTH EDUCATION CONSORTIUM
(SAUSHEC) POLICY ON ANNUAL HOSPITAL TRAINING FOR STAFF AND
TRAINEES OF INTEGRATED PROGRAMS**

- 1. Purpose:** This policy is designed to clarify hospital training requirements for SAUSHEC residents/fellows [for the purposes of this document, the term ‘residents’ shall refer to residents *and* fellows in a Graduate Medical Education (GME) training program] and staff of integrated programs who work at both Brooke Army Medical Center (BAMC) and Wilford Hall AF Medical Center (WHCM). The intent of this policy is to ensure that the required training is done by all concerned but that each individual only has to do the training once each year.
- 2. Background:** Both BAMC & WHMC require annual training for all who work in their hospital on a number of topics to meet a variety of needs (patient safety, employee orientation, JCAHO etc.). Both hospitals have developed intranet-teaching modules on these topics that allow a worker to learn about the topic on their computer and take a test and receive annual certification that they are current in this requirement. BAMC calls these modules “Synquest” and WHMC calls them “Blitz”. The topics on these modules are very similar with tremendous overlap and having to take both courses annually would result in wasted time and effort for individuals who work at both hospitals.
- 3. Policy:** . SAUSHEC trainees or faculty who work at both BAMC & WHMC will be expected to complete the annual training (Blitz or Synquest) at the hospital that work out the majority of the time- called their base hospital- regardless of which hospital they are assigned to from a military administrative perspective. At the other hospital (as long as their time in that hospital is less than 6 months (FTE) per year) they will need to supply proof they have completed the annual training at their base hospital and do only the limited specific training needed to orient them to the specific area that they will be working in at that hospital. For example, an Army resident in pediatrics who works most of the time at WHMC but does three 1-month training rotations per year at BAMC would do the WHMC annual training (Blitz) and bring documentation of that training to BAMC and do work area specific orientation at BAMC.